

Catersource + The Special Event™

And then...
there was a Hurricane

**Flight Plan
for
Destination Event Management**

How much does your client want to invest?

Establish a budget

- Are guests hosted completely?
- What events would the client like to host/plan?
- Activities

Scouting the perfect venue

- Stay within USA - no passport restrictions?
- Outside of the USA. Passports, duty fees, time change, lose a day
- Climate at time of year, Sunrise/Sunset at time of year, Hurricane Season
- Language barrier
- Ease of travel – airplane, puddle jumper, ferries

You found the perfect place. What's next?

Handpicking vendors to cultivate an exceptional event execution team

- Research ahead of time, hotel lists
- Ask questions to locals
- Reach out to Colleagues in the industry thru networking groups

We are in the Make People Happy Business

Navigate your client and guest expectations

- Travel Agent on site
- Communicate from Save the date until after the event is over
- Attire, electric needs

Harmonizing your design elements with the unique characteristics of the setting

Design for the location

- Don't make your life complicated
- Use the beauty around you

The Nitty Gritty | How do I get it there?

- Shipping logistics/Shipping back?
- Duty fees
- Liability Insurance

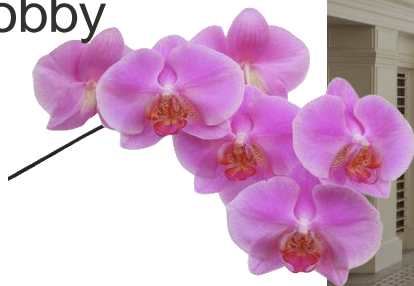
The Flight Deck

- This tool is the easiest and most comprehensive way to communicate every detail to all the vendors and their teams involved.
- Includes floor plans, timelines, images of paper pieces, escort cards, places settings, table numbers, décor, menu
- Photo Portfolio of VIP guests

AMARYLLIS

June 12th, Wednesday: Mandarin Hotel Lobby Floral install

The lobby of the hotel Mandarin will be decorated with an assortment of orchids.



EVENT DESIGN
HOUSE

CHRISTA'S 50TH BIRTHDAY CELEBRATION
JUNE 13TH-16TH

AMARYLLISDESIGNS.COM
INFO@AMARYLLISDESIGNS.COM

AMARYLLIS

June 13th, Thursday: Welcome Party

Guests are warmly welcomed to the weekend's festivities as they unwind and enter into the magic of Canouan and the Mandarin Hotel.



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Agate Placecards



Custom Monogrammed napkins
Sent home with the client



**MOCAN white Dinner
plate to be used as charger**

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June 15th,
Saturday:
Beach Day

custom beach
buoy



beach essential
day bags

11x14"
FOAMCORE
FOOD SIGN
QTY 2



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Daily Itinerary

Thursday Night
6:30pm
Shell Beach
Welcome Reception
Resort Casual Attire
ABBA performance

Friday Lunch
12noon
Lance G'ayac Beach
Resort Casual Attire
DJ
Beach Activities

Friday Night
7:30pm
Mandarin Promenade
and Dining Room
Black Tie Evening
Curated performance
Birthday Cake
Fireworks

Saturday Beach
11am-4pm
Mandarin Beach
Beach Attire
Come and go as please
Islam

Saturday Night
Dance Party
6:30pm
The Piazza (TBC)
Resort Casual Attire

Sunday Brunch
10am-12noon
The Lagoon
& outside patio
Resort Casual Attire



3.5" WOODEN LASERCUT PLACE CARD



AMARYLLIS

June 14th, Friday: Beachside Lunch at L'ance Guyac

Powder-fine white sand, crystal-clear azure water and the freshest of fresh, seafood fare is enhanced by elegant orchids and local foliage as the guests enjoy their lunch al fresco.



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